

Section B School Board Governance and Operations

BBBD Cooperative Board Attendance

The business of Region 8 is conducted through scheduled board and committee meetings. The conduct of business can only be carried out when a “quorum” of the membership is present. The Board understands that there are times when individuals are unable to attend a scheduled meeting. In this regard, when members are unable to attend a scheduled meeting they must follow these procedures:

Board Meetings

Contact the Director or Board Chair, giving as much advance notice as possible, to inform them that they will not be able to attend the scheduled board meeting. If an alternate is able to attend in place of the absent board member, the member should ensure that the alternate has all the necessary materials to serve and vote as an informed member.

Committee Meetings

Notify the Committee Chair of their anticipated absence, giving as much advance notice as possible.

Absences and Vacancies

After two consecutive absences from meetings without notification, the Board Chair shall take the following action:

1. The member shall be notified in writing and informed that a third consecutive absence from a meeting may result in the member’s seat being declared vacant.
2. Should a third concurrent absence without notice occur, the member will be notified in writing that the Board will consider declaring their seat vacant at the next regular meeting of the Board.
3. If the vacancy occurs on the Cooperative Board, the Board Secretary shall notify the sending district’s Superintendent and the sending district shall fill the vacancy in accordance with appropriate provisions of MRS Title 20A and the Cooperative Agreement.
4. If the vacancy occurs on a committee, the Board Chair shall appoint a new member in accordance with policy BDE.

Cross References: BDE – Board Committees

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